

# **County of Roanoke Capital Improvements Program (CIP) Review Committee**

## **Meeting Summary – December 3, 2003**

Meeting place: Roanoke County Admin Bldg

Meeting time: 6:00p.m. – 8:30 p.m.

### **Attendees**

Committee Members: Michael Roop, Jack Griffith, Don Witt, Lee Eddy, Dawn Erdman, Chris Georgoulis, Jason Perdue

Facilitators: Brent Robertson, Cathy Weaver

### **Agenda Discussion Items:**

- ✓ Distributed Scoring results in both summary and detailed formats.
- ✓ Discussed scoring options for Public Safety Center. Consensus from group to score the known options. Do not include scores for the “need” for the project.
- ✓ Discussed the proposal format. Consensus from committee members to present the priorities in groups of projects instead of a numbered list. Also discussed topics to include in the “position paper” as supplemental information to the board:
  - Technology Fund
  - Master Planning
  - Capital Maintenance
  - Donation/Proffers
  - Land Banking
  - Financing
- ✓ Goal is to present final proposal to the Board on either January 13 or 27.
- ✓ OMB will distribute a draft proposal for review and discussion in the next meeting.

Next Meeting: December 10, 2003 6:00-8:00 p.m. RCAC 3rd Floor Conference Room